

**Meeting Minutes: KEIGHLEY BIG LOCAL PARTNERSHIP MEETING**

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**Venue:** Studio 5 Live, Jam on Top Recoding Studios  
**Date:** 13.9.2021  
**Time** 6PM

**Minutes Rana Begum**

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**Attendance:**

Brian (Jam on Top), Shaun, Claire L, Rana, Mike, Greg H, Kelly, Sue, Tracey, Fiona, Lisa (HWCC Treasurer), Caroline (Councillor), Helen (Local Trust), Rob (BL Rep)

**Apologies:**

Wendy, Halimah, Claire D, Greg E, France-Leigh

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- 1.0 Introductions were made by everyone.
- 2.0 Housekeeping and update given by Brian on CLLD and Jam on Top. They will be there on the induction day at Keighley College on 22nd September. The radio station has been funded by Keighley Big Local and CLLD. Brian asked for support in confirming funding and when Jam will receive payments via the project lead- Keighley College. Shaun to meet with Jo Rusden at Keighley College.
- 3.0 Shaun advised there was £70,000 available as Keighley Community Fund Grants for the next 5 years. The Partnership agreed to keep the grants programme flexible and not to promote any priorities. It will remain a fund to support initiatives which directly benefit Big Local residents and help deliver the Keighley Big Local Plan 2021-2026. The funds have previously been given out to projects in the Big Local area which have been updated on the website. Fiona asked for details of those who had secured an award but started activity. Shaun to ask Anthony to update the website so everyone can see the status of the project
- 4.0 Currently, the Partnership makes all decisions via surveymonkey, allowing members to research and consider the application. This provides an audit trail of decisions. The Partnership must have a majority of Big Local residents for all Partnership members to vote on a simple majority rule. Shaun asked if members were happy with the way things are or do they want voting round the table as previously. Kelly suggested applications up to £500 should go straight to surveymonkey and over £500 should be discussed at a meeting. Ideally the applicant will present the application.
- 5.0 Lisa gave an update with regards to the roof situation at Hainworthwood Community Centre. The aim of this is to get the roof repaired so that the centre can be open. The prices for the roof materials have increased and it will cost around £26,000. There is the Transformation Fund from Bradford Council but they will ask for match funding so the HWCC committee is requesting £10,000 from Big Local to help fund this. As there are ongoing legal issues with the previous roof repair, other organisations will not fund this. Also HWCC suggested we link with Big Local further and Big Local takes on the resource room at the centre and turn it into a Big Local 'Library of Things' accessible to residents. This will be a fantastic opportunity for the

centre. Discussions took place regarding this. Rob suggested that a business plan could be created to explain the current state and what is the plan for the centre going forward.

It was discussed that HWCC has been given grants previously. The plan in the summer was to leave the Centre in a good position to grow. Big Local secured funding from Postcode Lottery, Keighley Health Grants and the Clothworkers Foundation as well as £25,000 from CLLD to provide a worker. Now the Centre is not open the grants have not been used. Big Local also has £10,000 within the Keighley Sociallight budget, an underspend which should be ring-fenced for enterprise activity such as creating a public café in the Centre. Fiona said Big Local was going to take a step back as they have fully supported the centre and the application should not be heard. The discussion focussed on whether the Centre was still viable and residents wanted it? Lisa to make a full application which will be discussed at a future meeting. Kelly said the Centre had a problem with mice and it was in a bad way so Shaun also offered to open up the Centre on 20.9.2021 for those interested in looking around the building.

- 6.0 The rest of the meeting was taken up with a workshop on Big Local relationships facilitated by Helen. Rana, Tracey, Rob, Fiona and Shaun will support this work and provide details of partners including Incommunities, Bradford Council and Keighley College.

**Meeting closed at 8:30**